

THE PHILLIPS ACADEMY



CAMPUS SAFETY PLAN

2020-2021 SCHOOL YEAR



TOGETHER WE Go.

VERSION 1, December 7, 2020



REOPENING SAFETY MESSAGE FROM THE EXECUTIVE DIRECTOR

Dear Phillips Academy Community,

As we are preparing to roll out Phase One of our reopening plan we are looking to bring identified students on to campus starting January 25th (this date is subject to change with the change of government restrictions and the Alameda County Health Department's further guidance). We have been working hard to develop risk mitigation protocols to limit the spread of COVID-19 at The Phillips Academy. This playbook thoroughly documents new safety practices to be implemented throughout the school day-- all developed with guidance from the leading health and education agencies including the Alameda County Office of Education (ACOE), and the Centers of Disease Control and Prevention (CDC)-- while also explaining that we ALL play an important role in the safe reopening of our schools.

In Phase One of our reopening plan **we will continue to teach ALL classes through distance learning platform**. The purpose of Phase One is to reach the students that have struggled to access distance learning platform and give them a place to do so.

Like you, I am looking forward to being able to move through our phases of reopening but I also ask for your patience. The safety of students, staff, and their families are of the utmost importance in our reopening plan. We understand that there might be a desire for other families to want to have their student on campus, for their understandably valid reason.

However, at this time it will only be the students who The Phillips Academy has identified to match the need we are serving in our phase one. Thank you all and sending wishes of health, and love.

Together we go TPA,

Nicole Barker

Executive Director

REOPENING PRIORITIES



Healthy & Safe



Access



Community



Responsive



Therapeutic Accommodations



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KEY DEFINITIONS

Case: someone who has tested positive for COVID-19.

Cohort: a stable group with fixed membership that stays together for all courses and activities and avoids contact with other persons or cohorts.

Close contact: a close contact is defined as a person who is less than 6 feet from someone infectious with COVID-19 for more than 15 minutes in a 24-hour period, whether all at once or cumulatively.

COVID-19: short for coronavirus disease 2019. Essential protective equipment (EPE): equipment, including face coverings and gloves that help to limit the spread of COVID-19.

Isolation: keeps someone who tested positive for COVID-19 or who has symptoms away from others, even in their own home.

Quarantine: keeps a person who was in close contact with someone who tested positive for COVID-19, but who has not developed symptoms, away from others to monitor during the incubation period to see if they become infected.

Risk mitigation: the steps taken to reduce an adverse outcome. During COVID-19 this includes efforts to reduce spread of the virus at TPA

Social distancing: also called “physical distancing,” social distancing means keeping a safe space—at least 6 feet apart— between yourself and other people who are not from your household in both indoor and outdoor spaces.



FIVE KEY PRACTICES FOR REDUCING SPREAD OF COVID-19 IN SCHOOLS

1. Staff and students should stay home when they have symptoms of COVID-19 or when they have experienced a close contact with COVID-19
2. Wear a face covering during transportation and when at school
3. Practice social distancing
4. Increase hand washing
5. Take advantage of outside time, and ensure that classrooms are well ventilated with open windows and/or HEPA filters

"Wash your hands with soap and water for at least 20 seconds"- CDC



RETURNING TO CAMPUS CHECKLIST

RETURNING TO CAMPUS

- ☐ Complete the Family Agreement
- ☐ Watch training videos with your student
- ☐ Make sure your child is up-to-date with all recommended vaccines, including for flu

- ☐ Remind your child about precautions to take at school • Wash and sanitize their hands more often • Keep physical distance and avoid sharing objects • Wear a face covering • Tell a teacher or adult if feeling sick

- ☐ Develop before and after school routines: Things to pack for school in the morning (hand sanitizer and face coverings) and things to do when returning home (wash hands immediately and wash face coverings)

HEALTH SCREENING

- ☐ Download the TPA Form
 - ☐ Phone and computer
- ☐ Be familiar with local COVID-19 testing sites, in the event your student develops symptoms
- ☐ Begin Frontline screening on student's return date
- ☐ Keep your child home if your child has symptoms, or if your child has had a close contact to COVID 19.



BRING TO SCHOOL

- ☐ 2 Face Coverings
- ☐ Personal refillable water bottle
- ☐ Personal hand sanitizer
- ☐ BACKPACK
- ☐ Snacks (granola bars/sandwich/fruit/crackers)

TPA will provide face masks and be equipped with hand sanitizer for student who don't have their own



EVERYDAY BEGINS WITH HEALTH SCREENING

“Everyone must self-screen for COVID-19 symptoms and close contacts with COVID-19 cases before entering a school campus”

Home Screening:

Families participating in on-campus learning must complete the TPA Covid-19 Screening every day, even on days their student is learning from home and especially when home due to illness

SCREENING AT SCHOOL ENTRANCES

Staff and students who have completed a daily screening AT home will be checked off and may enter campus.

NO AT HOME SCREENING- At the ENTRANCE Staff and students will be:

- Screened using checklist of symptoms
- Temperature will be taken using no-touch thermometer

**Students who do not pass the screening will be isolated while waiting for parent/guardian pickup.
Staff who do not pass the screening will return home.**

Families and staff should immediately contact their school principal to report a positive COVID-19 test, even if they complete the Frontline screening.



DROPPING OFF AT TPA GATE

**STUDENTS & STAFF need to complete the screening
EVERYDAY by 8am**

- Students & Staff are checked off for completed form

If form has NOT been completed-- Screening Protocol

**Note- If a parent/guardian is dropping off, they must stay
until the student is cleared for entry.**

Where: Outside the TPA gate

Using: Staff and Students OWN personal devices- no device is shared.

Steps:

- Temperature is taken and screening form is filled out by staff and student on their own personal devices (phones/ other devices)
- If the student or staff does not have their own device then they will be asked the questions by a TPA staff member who will assist in filling out the form.

**NO PERSON is permitted past the gate without a
screening EVERYDAY**



KEEP YOUR CHILD HOME FROM SCHOOL WITH ANY OF THESE SYMPTOMS

COVID-19 SYMPTOMS (CDC)

- Fever (100° or higher)
- Chills
- Cough
- Shortness of Breath or Difficulty Breathing
- Fatigue
- Muscle or Body Aches
- Persistent Headache
- New Loss of Taste or Smell
- Sore Throat
- Congestion or Runny Nose
- Nausea or Vomiting
- Diarrhea

TPA STAFF will also be expected to stay home if they are experiencing any of these symptoms.



ARRIVAL AND DISMISSAL TRANSPORTATION

Driver Policies:

- All drivers are required to follow CDC recommendations.
- All drivers are required to wear a mask when transporting students.
- All drivers are required to disinfect and sanitize any surfaces in the vehicle before and after each ride.
- If drivers cannot meet these requirements or are experiencing COVID-19 symptoms, drivers must notify the transportation company and cancel any upcoming rides.
- We also recommend drivers:
 - Keep 6 feet between yourself and others.
 - Keep windows open when possible to increase ventilation.

Boarding Procedures:

- Before boarding the vehicle
 - Students should remain 6 feet apart.
- When boarding the vehicle
 - Drivers will provide instructions for safe student seating in the vehicle.
 - For larger vehicles, students should board and occupy the back rows first to minimize contact as students pass through the aisles.
- When exiting the vehicle
 - The front rows should exit the vehicle first to minimize contact as students pass through the aisles.

**Student will not be able to return to campus
with our family agreement is SIGNED**



A NEW LOOK RISK MITIGATION

RISK MITIGATION SIGNS

Signage throughout school campuses will remind students and staff about key risk mitigation behaviors including, hand washing, face coverings, social distancing, and staying home when ill with any COVID-19 symptom. Social distancing floor signs will help students know where to stand when moving through hallways, and while working in the classroom.



HAND SANITIZING STATIONS AND SUPPLIES

Alcohol-based hand sanitizer stations will be available at the school entrances.

Hand sanitizer will be available in every classroom, provided for student and staff use while at school. Each classroom will be supplied with disposable gloves and disinfectant wipes for staff use. These high-demand items will be replenished so long as suppliers are able to provide these sanitation materials.

Water Bottles

All water fountains will be closed, but refillable water stations will remain open. All students should bring a refillable water bottle to school each day. We will not provide cups or beverages, including tea to students.



Snacks

Students will need to bring their own snacks. During phase 1 no food will be provided by TPA. All snacks will be eaten in a designated area identified by the TPA staff, following the physically distancing guidelines.



VENTILATION & OUTDOOR SPACE

VENTILATION AND AIR FILTERS

Increasing ventilation with outdoor air and/or air filtration can reduce the potential airborne spread of COVID-19. To increase the circulation of outdoor air, classroom doors will remain open throughout the day and windows may be opened if additional airflow is needed. Additionally, filter upgrade work for our HVAC system has been completed.

OUTDOOR SPACE

The use of outside spaces is one of many health practices that can be combined to reduce the risk of COVID-19. As the weather permits, teachers will have the option to make use of our outside courtyard.

If an Air Quality Index (AQI) that is considered “unhealthy” (above 150) prevents windows from being opened, in-person learning will be cancelled.

CLASSROOMS

All classrooms will need to have their windows and/or door open at all times to keep the air flow in the room.



SOCIAL DISTANCING THROUGHOUT THE SCHOOL DAY

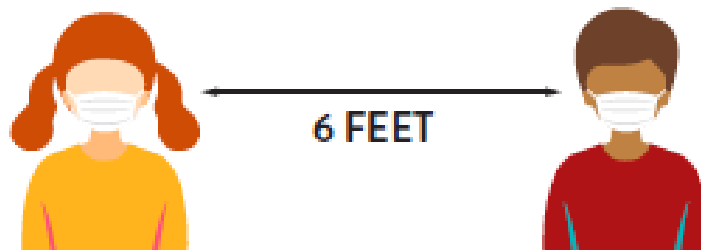
WHY? People who are infected with COVID-19 can spread the virus, regardless of whether they have symptoms or feel sick. The virus can be spread through respiratory droplet transmission (coughing, sneezing, talking) within a short distance. Efforts to keep students and staff at least 6 feet away from others when possible will help limit the spread of COVID-19 at our schools.

SCHOOL FACILITIES

- Multiple routes for entry and exit when possible
- Limit the number of students in classrooms, restrooms, and other spaces
- Some restroom stalls, urinals, and sinks will be blocked off
- Arrange classroom space to allow for maximum social distancing
- Arrange student desks to face one way (not face each other)

SCHOOL SITE PROCEDURES

- Small cohort sizes
- Restrict non-essential visitors and limit the total number of people on campus
- School volunteers limited to COVID-19 safety tasks and not in classrooms
- Minimize movement and mixing of students and staff
- Minimize physical contact between students and staff
- No group activities (outside of a cohort)
- Start/finish times may be staggered
- Meetings will be virtual in most instances
- When practicable, deliveries will be contact free
- Emergency drills may be staggered or single cohort only
- In an actual emergency, the immediate safety of students and staff will dictate a response





FACE COVERINGS FOR EVERYONE

All students and all staff will be required to wear cloth face coverings that cover their mouth and nose while on any school campus. There is an exemption for students and staff unable to wear a face covering due to special circumstances such as a documented developmental or health diagnosis that limits their ability to wear a face covering. In these cases face shields are permissible as a substitute, worn with a cloth drape secured across the bottom.

While students are encouraged to bring their own face coverings to school, all schools are equipped to provide face coverings when necessary.

DO CHOOSE

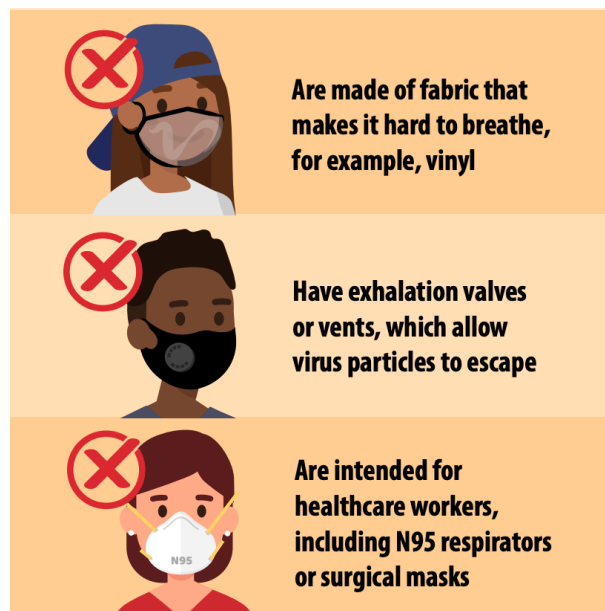


Have two or more layers of washable, breathable fabric

Completely cover your nose and mouth

Fit snugly against the sides of your face and don't have gaps

DO NOT CHOOSE



Are made of fabric that makes it hard to breathe, for example, vinyl

Have exhalation valves or vents, which allow virus particles to escape

Are intended for healthcare workers, including N95 respirators or surgical masks

CAN STUDENTS REMOVE A FACE COVERING AT SCHOOL?

Students may only remove face coverings when eating, drinking, or changing a face covering when wet or damaged. When a face covering is removed for lunch, it should be placed in a student's backpack.



ENHANCED CLEANING & SANITATION

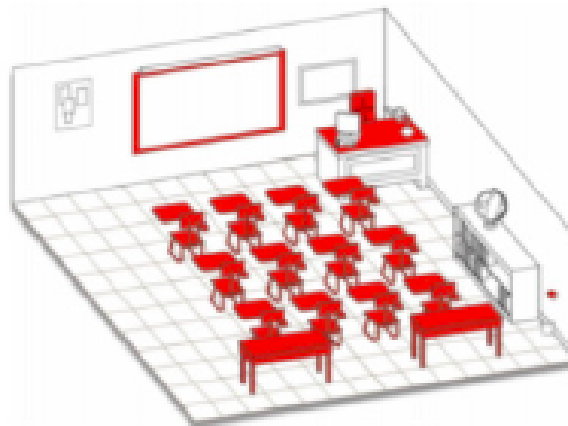
DAILY CLEANING

The TPA custodial staff has been trained on facilities cleaning protocols consistent with guidelines established by the CDC. Classrooms, restrooms and all workspaces will be disinfected daily including sanitizing high-touch surfaces such as door handles, light switches, handrails, faucets, and desk and chair surfaces. TPA will also be routinely “deep cleaned” to provide for a high level of cleanliness. In the event of a case of COVID-19 in a cohort, the classroom and other rooms used by the cohort will receive a thorough cleaning. School transportation sanitation procedures will be handled by the individual school districts.

HIGH-TOUCH SURFACES DISINFECTED DAILY

Telephones/Computers/Electronics (as approved)

Pencil Sharpener/Metal Surfaces • Desks/Tables • Switches Door Handles •
Chairs



Students and staff will have their own supplies. If sharing is necessary all supplies must be disinfected between uses.



HYGIENE & CLEANING SCHEDULE

Beginning of the day	Students and Staff must wash their hands after entering the campus.
Bathroom	Sanitize BEFORE going into the bathroom Hand wash for 20 secs AFTER the bathroom AND sanitize
Break	Surfaces, door knobs, shared surfaces are wiped down, bathrooms sprayed and disinfected. All staff and students wash their hands
END OF DAY	Custodial staff disinfects all areas and surfaces

Papers & other similar materials

- Sufficient for them to sit for 24 hours before handled

Plastics

- Cleaned after every use

Spray bottles with 70% alcohol will be used to sanitize materials.
4 teaspoons of alcohol per quart or 5 tablespoons/1/3 cup per gallon.



STAFF & STUDENT GUIDELINE TRAINING

STAFF TRAINING

Prior to opening our schools, TPA staff go through a week of onsite training that is supported with training videos that cover Cal/OSHA general guidelines for COVID-19. Additionally, the Executive Director received COVID-19 Reporting and Contact Tracing Training, and the Leadership Team received specialized risk mitigation training.

STUDENT TRAINING

TPA families will be asked to have their students view a series of videos covering COVID-19 safety practices while at school. Safety practices will be discussed in the classrooms and reinforced throughout the school day. Also the two weeks the students are on campus staff will be focusing on the routines and procedures for the COVID-19 Training.





PROTOCOLS FOR COVID-19 SYMPTOMS AND CASES

WHEN A STUDENT OR STAFF MEMBER IS POSITIVE FOR COVID-19

Parents/guardians or staff must immediately report a COVID-19 case to Nicole Barker, Executive Director, and should also fill out their daily Health Screening. Nicole Barker will contact AC Public Health to immediately coordinate with the employee or parent/guardian to determine:

- When the case (the person with COVID-19) was on campus
- When the infectious period began
- Who in the school community was a close contact with the case
- What safety protocols were practiced in the classroom, on the school campus and on the bus
- Whether the cohort must close and quarantine for 14 days

The school community will be notified of a case that was on campus during the infectious period, and the cohort will receive additional COVID-19 guidance.

COVID response is confidential - no student or staff names or identifying information will be shared.

“There will be an isolation room where students with COVID-19 symptoms, or who are a close contact to a case, will wait for parent/guardian pickup. Isolation room will have adequate ventilation and HEPA air filters. “

If you have a chronic condition or allergies that may display some of the symptoms you can come to work with a doctors note.



THE PHILLIPS ACADEMY CONFIDENTIAL COVID-19 RESPONSE PLAN

WHEN CASES ARE SUSPECTED OR REPORTED AT SCHOOL

SYMPTOMS	CLOSE CONTACT	POSITIVE CASE
STAY HOME/ GO HOME	STAY HOME/ GO HOME	STAY HOME/ GO HOME
ISOLATE 10 DAYS FROM SYMPTOM ONSET	QUARANTINE 14 DAYS FROM LAST EXPOSURE TO CASE	ISOLATE 10 DAYS FROM SYMPTOM ONSET OR TEST DATE (IF NO SYMPTOMS)
RECOMMEND TESTING	RECOMMEND TESTING	CONFIDENTIAL COMMUNICATION SENT TO SCHOOL COMMUNITY
COHORT & SCHOOL REMAIN OPEN	COHORT & SCHOOL REMAIN OPEN	1. COHORT CLOSES; 14 DAYS 2. SCHOOL REMAINS OPEN 3. CONTACT TRACING
RETURN TO SCHOOL AFTER 10 DAYS OR MEDICAL NOTE* AND SYMPTOMS HAVE IMPROVED AND NO FEVER FOR 24 HOURS**	IF NEGATIVE TEST***, OR NO TEST, RETURN TO SCHOOL 14 DAYS AFTER LAST EXPOSURE TO CONTACT	RETURN TO SCHOOL 1. AFTER 10 DAYS - AND - 2. SYMPTOMS HAVE IMPROVED - AND - 3. NO FEVER FOR 24 HOURS**

*Medical note must indicate symptoms are not related to COVID-19

**Must be fever free without using fever reducing medication

***Only PCR or molecular tests are accepted.



COVID-19 TESTING

STUDENT TESTING

TPA encourages families to have their students tested for COVID-19 before returning to campus.



Background: While TPA currently does not have the logistical or financial capacity to ensure the testing of all students, our team strongly encourages all families to seek testing prior to returning to school and periodically throughout the rest of the school year.

Families with health insurance should contact their health care provider for information on where to get tested. In addition, the Alameda County Office of Education maintains a current list of places that provide free testing on [this website](#).



EMPLOYEE TESTING

Background: While TPA does not have the infrastructure or capacity to develop and completely fund its own system of employee testing, we are encouraging employees to be tested periodically.

1. Testing from employees' primary care providers

Emergency regulations issued by the California Department of Managed Care on July 23, 2020 defined COVID-19 testing as medically necessary for enrollees in a health plan who are “essential workers.” In its definition of “essential workers” the stat includes “any person working in the education sector who has frequent interactions with students or the public.”

These same regulations mandate that all health plans must “offer an enrollee who is an essential worker a COVID-19 testing appointment that will take place within 48 hours of the employee’s request and the health plan may not limit the number or frequency of tests an enrollee who is an essential worker receives.” Health plans may not require prior authorization for testing of essential workers.

2. Third-Party Test Sites that Bill Employees’ Insurance

Elsewhere, district staff may complete their testing at identified third-party testing locations, such as pharmacies and laboratories. Some but not all of these sites require you to make a reservation for testing online. Employees can find a list of testing sites near to their home or work on this [interactive state website](#). (Please read the descriptions of each site carefully as some require a physician referral, some do not work with insurance, and some provide *antibody* versus *viral* testing.

3. Public Free Testing Sites

Employees can get free testing at more than a dozen community clinics across Alameda County. Some of these clinics require an appointment; others do not. An up-to-date list of free testing sites in Alameda County is available [here](#).



Benefits for Workers Impacted by Covid-19

What employees are entitled to may be confusing. The purpose of this information is to make it easier to understand what resources may be available.

Program	Why	What	Benefits	More Information	How to File
Disability Insurance	If you're unable to work due to medical quarantine or illness related to COVID-19 (certified by a medical professional)	Short-term benefit payments to eligible workers who have a full or partial loss of wages due to a non-work-related illness, injury, or pregnancy	Approximately 60-70 percent of wages (depending on income); ranges from \$50-\$1,300 a week for up to 52 weeks.	Learn more about your eligibility for Disability Insurance	File a Disability Insurance Claim
Paid Family Leave	If you're unable to work because you are caring for an ill or quarantined family member with COVID-19 (certified by a medical professional)	Up to six weeks of benefit payments to eligible workers who have full or partial loss of wages because they need time off work to care for a seriously ill family member.	Approximately 60-70 percent of wages (depending on income); ranges from \$50 - \$1,300 a week for up to 6 weeks.	Learn more about your eligibility for Paid Family Leave	File a Paid Family Leave Claim
Unemployment Insurance (and any extended UI benefits programs)	If you have lost your job or have had your hours reduced for reasons related to COVID-19	Partial wage replacement benefit payments to workers who lose their job or have their hours reduced, through no fault of their own.	Range from \$40-\$450 per week for up to 26 weeks (plus additional weeks under extended UI benefits programs).	Learn more about your eligibility for Unem	File an Unemployment Insurance



				ploom ent Insura nce	Claim
Pandemic Unemploy ment Assistance	If you have lost your job or business or have had your hours or services reduced for reasons related to COVID-19	Partial wage replacement benefit payments for business owners, self-employed, independent contractors, those who have limited work history, those who have collected all UI benefits for which they are eligible, and others not eligible for regular UI benefits who are unemployed, partially unemployed, unable to work or unavailable to work as a direct result of COVID-19.	Range from \$167-\$450 per week for up to 39 weeks.	Learn more about your eligibil ity for Pand emic Unem ploom ent Assist ance	File a Pand emic Unem ploom ent Assist ance Claim
California Paid Sick Leave	If you or a family member are sick or for preventive care, including when civil authorities recommend quarantine, isolation, or stay-at-home	The leave you have accumulated or your employer has provided to you under the Paid Sick Leave law. This may be 1 hour accrued for every 30 hours worked or 3 days/24 hours provided per year; employer may cap accrual at 48	Paid to you at your regular rate of pay or an average based on the past 90 days.	Learn more about your eligibil ity for Paid Sick Leave	If accru ed sick leave is denie d, file a Wage Claim



		hours and use at 3 days or 24 hours, whichever is greater, within a 12 month period.			
Federal Families First Coronavirus Response Act (FFCRA) Emergency Paid Sick Leave (Expired 12/31/20)*	<p>If, prior to December 31, 2020, you were unable to work (or telework) because:</p> <p>(1) You were subject to a Federal, State, or local quarantine or isolation order related to COVID-19.</p> <p>(2) You were advised by a health care provider to self-quarantine due to concerns related to COVID-19. (3) You were experiencing symptoms of COVID-19 and seeking a medical diagnosis. (4) You were caring for an individual who was subject to an order as described in subparagraph (1) or was advised as described in paragraph (2). (5) You were caring for a child whose school or place of care was closed, or whose child care provider was unavailable, for</p>	<p>For leave that was taken prior to December 31, 2020, up to 80 hours of paid sick leave for employees who work for public employers, or for private employers with fewer than 500 employees. (Some exceptions may apply, including small business exemption from providing paid leave for child care.)</p>	<p>For employee: Higher of regular rate or minimum wage rate, not to exceed \$511 per day and \$5,110 in total</p> <p>For family care: 2/3 of regular rate, not to exceed \$200 per day and \$2,000 in total</p>	<p>Learn more about your eligibility for FFCR A Emergency Paid Sick Leave</p>	<p>If paid sick leave is denied, you may file a FFCR A Emergency Paid Sick Leave Claim</p>



	reasons related to COVID-19. (6) You were experiencing any other substantially similar condition specified by the Secretary of Health and Human Services.				
Federal Families First Coronavirus Response Act (FFCRA) Emergency Paid Family & Medical Leave*	If, prior to December 31, 2020, you were unable to work (or telework) because you were caring for a child whose school or place of care was closed, or whose child care provider was unavailable, for reasons related to COVID-19.	For leave taken prior to December 31, 2020, up to an additional 10 weeks of paid leave for employees who work for public employers or private employers with fewer than 500 employees. (Small business exemption may apply)	2/3 of regular rate, not to exceed \$200 per day and \$10,000 total	Learn more about your eligibility for FFCRA Emergency Paid Family & Medical Leave	If paid leave for child care is denied, you may file a FFCRA Emergency Paid Family & Medical Leave Claim
Local Government Supplemental Paid Sick Leave for COVID-19	If you live or work in the city of Los Angeles, unincorporated areas of Los Angeles County, Long Beach, San Francisco, San Jose, Oakland, San Mateo County,	Up to 80 hours of supplemental paid sick leave for covered employees while the local law is in effect.	Varies by locality.	Please visit the website of the relevant city or	Varies by locality.



	<p>Sacramento, Sacramento County, Sonoma County, or Santa Rosa, you may be eligible for supplemental paid sick leave for COVID-19-related reasons if you are not covered by the FFCRA. Note that in some localities, these benefits expired on December 31, 2020. Please check your local ordinance for details.</p>			<p>county for more information.</p>	
<p>Workers' Compensation</p>	<p>If you were infected with COVID-19 at work, you may be eligible for workers' compensation benefits. Your COVID-19 illness is presumed to be work-related if: 1) you reported to your employer's worksite between March 19 and July 5, 2020; 2) you are a first responder or health care worker in contact with COVID-19 patients; or 3) you test positive for COVID-19 during a COVID-19 outbreak</p>	<p>Under SB 1159, you may receive temporary disability (TD) payments after exhausting specific federal or state COVID-19 paid sick leave benefits. You may be entitled to TD payments for up to 104 weeks. TD payments stop when either you return to work, your doctor releases you for work, or your doctor says your illness has improved as much as it's going to.</p>	<p>TD generally pays two-thirds of the gross wages you lose while you are recovering from a work-related illness or injury, up to maximum weekly amount set by law. In addition, eligible employees are entitled to medical treatment and additional payments if a doctor determines you suffered a permanent disability because of the illness.</p>	<p>Learn more about your eligibility for Workers' Compensation benefits</p>	<p>File a Workers' Compensation Claim</p>



	at your workplace.				
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*Your employer is not required to provide you with FFCRA leave after December 31, 2020, but your employer may voluntarily decide to provide you such leave. The Consolidated Appropriations Act, 2021, extended employer tax credits for paid sick leave and expanded family and medical leave voluntarily provided to employees until March 31, 2021. However, this Act did not extend an eligible employee's entitlement to FFCRA leave beyond December 31, 2020. Employers with questions about claiming the refundable tax credits for qualified leave wages should consult with the IRS. Information can be found on the IRS website (<http://www.irs.gov/coronavirus/new-employer-tax-credits>).

ADDITIONAL RESOURCES

MASK AND FACE COVERINGS

[CDC: The Correct Use of a Mask](#)

[CDC: How to Select, Wear, and Clean a Mask](#)

[CDC: How to Make a Mask](#)

SCHOOL REOPENING GUIDANCE

[Alameda County Office of Education Reopening Guidance](#)

[CDE: Coronavirus Response and School Reopening Guidance](#)